



"Since implementing Gimmal software, we have effectively dispositioned over 30,000 documents."

## Major Government Entity Secures Records with DoD 5015.2-Compliant Records Management Software

### Industry

Government

### Customer

One of the fastest growing agencies in the United States government, with over 240,000 employees who range from aviation and security to emergency response and cybersecurity.

### Technologies Employed

Gimmal Federal Records

### Challenges

- Securing records based on DoD 5015.2 compliance standards
- Responding to FOIA requests in a timely manner
- Ensuring findability of all critical records and information

### Results

- All records and information are now stored in a secure, DoD 5015.2-compliant SharePoint site
- FOIA request times went from days to hours, saving taxpayers millions of dollars
- By storing all vital records and information in one secure location, information can be found more reliably and more quickly



United States government agency

This United States government agency has over 240,000 employees

Their employees range from aviation and security to emergency response and cybersecurity

## Background

With over 240,000 employees and growing, this large government agency handles millions of documents and records every day. Every type of record, including emails, scans, and paperwork, needs to be logged, tracked, and stored securely. Previously, this agency operated with multiple systems and repositories storing records in many different locations, making tracking, managing, and finding information and records extremely difficult.

The agency needed a way to migrate all of their spread out information into one central location. By utilizing a centralized repository, all of their records and vital information become easier to find and search results are more conclusive. Also, because they are a federal agency, they needed to ensure that their central repository is DoD 5015.2-certified to comply with federal guidelines as they pertain to records management.

## Solution

The government agency had already deployed SharePoint throughout several departments and relied heavily on the proven platform. The decision was made to make SharePoint their sole content repository, and the agency needed a way to not only migrate all of their content, but to also secure their SharePoint environment based on DoD 5015.2 standards.

As the leading provider of SharePoint DoD 5015.2 Records Management software, Gimmel was selected to lead this effort. Gimmel was able to migrate all of their content to one central location, allowing the agency to retire their disconnected content repositories. Gimmel was then able to evolve their SharePoint platform into a DoD 5015.2-compliant records management repository.

## Software and Services Used

Gimmel Federal Records was implemented to ensure DoD 5015.2 compliance as well as to expedite the process of FOIA requests.

- **Gimmel Federal Records** is DoD 5015.2 compliant records management software that turns SharePoint into a secure records repository

## Results

With their new DoD 5015.2 certified SharePoint environment, the government agency has a secure and compliant repository that meets both baseline and classified standards of the Department of Defense records management program. Now, regardless of where they originate, such as paper, email, or elsewhere, all records are stored securely and managed in SharePoint.

By choosing their SharePoint environment as the sole content repository, they were able to save money by redeploying previous technology investments to meet their compliance needs and solve inefficiencies. Now they have one repository from which to find, manage, and secure information, ensuring the most thorough search results every time they need to fulfill a request.

The agency was also able to reduce FOIA requests from days down to hours as a result of their new DoD 5015.2 SharePoint environment. This enabled them to save a massive amount of time, saving taxpayers millions of dollars. By just this benefit alone, they received a complete return on investment in just one year.