

Value Propositions

- *Rapid application migration results in faster return on investment*
- *Formalized conversion process ensures data integrity*
- *Proven methodology ensures data protection*
- *Planning services minimize impact on operations*
- *Predictable resources costs*

Migration Drivers

- *High ECM System and Maintenance Costs*
- *Mergers and Acquisitions*
- *Outdated or Unsupported Software*
- *Market Trends*
- *Lack of functionality in existing solution*
- *Cost of maintaining multiple systems*

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Gimmel ECM Migration Framework

Organizations are frequently challenged with disconnected information repositories which make it difficult to find and access information. These conditions are often created with diverse departmental systems, older systems that have been left in place because they required little upkeep, when companies merge and have different ECM systems or where content was stored in network share drives or ungoverned SharePoint sites. Gimmel understands that a successful migration takes more than a tool to copy data. We believe a key success factor of any ECM implementation is a rigorous, repeatable, and verifiable meta-data and content migration.

The Challenges

Large migration projects necessarily involve processing large amounts of data. This creates, at a minimum, several long-running, discrete, critical path tasks. Planning or execution oversights on such tasks can significantly impact the entire project. Therefore, experience is extremely important in planning and successfully executing a migration project.

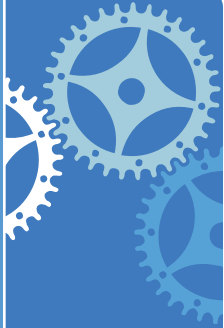
The emphasis during these migrations is often times focused on speed to delivery, versus ensuring data quality and integrity across the migration process. Older document management products typically have much slower performing API's – leading to longer migration times. Migration solutions must balance validation of data quality with speed and efficiency in a tested, rigorous, proven approach.

The Gimmel Approach

Due to the complex nature of a high-volume document migration project, there are always a set of unique challenges that must be addressed. Gimmel has developed a rigorous migration approach and methodology that assists in addressing the potential situations that may arise during the data migration. The Gimmel Migration Framework is supported by powerful technologies and techniques to enable very high-speed ingestion into a consolidated document repository. These proven and repeatable techniques ensure success when dealing with our customer's mission critical information assets.

The efficient migration of large numbers of documents requires optimal performance and control. Therefore, the following approach is based on achieving optimal performance during migration activities:

- **Planning** – Migrations can be complex due to many factors that impact how data can be retrieved from the source system, as well as many other format conversion requirements. During the planning phase, Gimmel identifies these challenges and maps out the appropriate migration solution in order to address these requirements.



Select Gimmel Clients

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Dominion Resources
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Kimberly-Clark
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McGraw Hill
MD Anderson
Nations Petroleum
Northrup Grumman Corporation
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Pepsico
Pfizer
PriceWaterHouseCoopers
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- **Extraction** – Data extraction involves taking documents (images, COLD, documents, forms, etc.) and metadata from the source system and placing them in an agreed upon location and structure - most likely the file system for documents and an XML file for metadata.
- **Transformation** – This step involves processing (i.e., format conversion and metadata mapping) and loading the metadata from the extracted XML files into a structure (i.e., database tables) for subsequent migration into the new ECM environment. This step lays the foundation for accounting and controlling the migration, as well as for subsequent data validation steps.
- **Loading** – This step involves the loading of documents and metadata into the new environment.
- **Validation** – Validation programmatically confirms that a subset or all of the documents and metadata in the new environment agree with the source system. Subsequent to validation, if a document is updated, as it would be if it is changed in the source system, it is “invalidated” and must be re-validated.

Each step described above can be executed independently of the others and discrete problems in any step will not prevent the next step from executing. Gimmel methodology considers the functional applications that accompany the data component of a migration. Careful planning and design are an integral part of our migration methodology to ensure a successful transition from the legacy platform to the target solution.

Gimmel Differentiators

Gimmel has been delivering ECM solutions since its inception and our team has a proven track record and extensive experience performing very large data migrations with a variety of ECM systems such as IBM FileNet, EMC Documentum, eRoom, Open Text LiveLink, DocuManage, Minolta, Xerox, DocuPact, IBM Image Plus, Watermark, and many others. Having delivered mission-critical imaging and content management systems, we understand the importance of a rigorous, repeatable, and verifiable migration process to go along with the technology component of the solution.

For More Information

For more information regarding this solution, contact Gimmel Sales at 713-586-6500 or sales@gimmel.com.

About Gimmel Group

Gimmel Group is a nationally recognized consulting, professional services and solutions firm that helps the world’s leading organizations improve business performance and compliance through the effective planning, implementation and integration of: Enterprise Content Management & Records Management (ECM/RM), Geographic Information Systems (GIS), and Web Design & User Experience.